

**TOWN OF LINCOLN DRIVEWAY PERMIT**

Applicants Name \_\_\_\_\_ Date \_\_\_\_\_

Applicants Address \_\_\_\_\_ Phone \_\_\_\_\_

Property Owner's Name \_\_\_\_\_

Address for proposed driveway \_\_\_\_\_

Section \_\_\_\_\_ Town \_\_\_\_\_ Range \_\_\_\_\_ Quarter/Quarter \_\_\_\_\_

The driveway will provide access to Town Road \_\_\_\_\_

Proposed Land Use of property \_\_\_\_\_

\*\*\* Provide a sketch of proposed driveway including grade, slope, width and length of driveway and indicated turnoffs if required, and the dead end turnaround on the back of this application. Specify erosion control procedures to be utilized. Specify proposed roadbed base, including depth and type of material:

The following minimum specifications are recommended for all new driveways installed after Mar 11, 2003:

- Minimum road surface width ..... 12 feet
- Minimum width clearance ..... 16 feet
- Minimum height clearance free of trees and wires ..... 16 feet
- Maximum grade ..... 10 per cent

At least one 25 ft in length and 18 ft in width segment of road surface should be provided for each 300 ft of driveway length for safe passage.

The driveway within the area of the public right-of-way shall slope away from the public road at a minimum of 1% and a maximum of 5% to prevent erosion onto the public road. An adequate roadbed of suitable material to support the projected traffic and any requirements for culverts shall be determined by the town board in considering an application for driveway approval. If culverts are required the recommended minimum diameter shall be 15". Material for culverts shall meet the Wisconsin Department of Transportation standard for side drains (culverts). At the dead end of the driveway, a turn around of a least 25 ft radius or some other method to allow vehicles to turn around should be provided.

An inspection fee of \$25.00 is required to be submitted with all applications for a driveway. The fee will be refunded if the location for a driveway is denied. If second inspection is not up to code a new application must be submitted and new fee will be charged. All driveways shall be constructed in accordance with the above requirements and the Town Board may set other specifications. The maintenance of the driveway shall be the responsibility of the applicant and/or property owner.

Signature of Applicant \_\_\_\_\_

*TO BE COMPLETED BY TOWN BOARD*

A culvert (will/will not) be required. If required, a minimum diameter of 15 inches. The above driveway location has been (approved/denied) by the appropriate highway jurisdiction on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

The Town of Lincoln has inspected the above driveway and determination has been made that the driveway meets the minimum standards and the Vilas County Zoning Office is hereby authorized to issue a building permit.

TOWN BOARD APPROVAL on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Approving Authority: \_\_\_\_\_ Permit # \_\_\_\_\_